



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: August 30, 2017

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 4, 2017

September 4, 2017 Monday	Labor Day Holiday! Courthouse Closed		
September 5, 2017 Tuesday	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
September 6, 2017 Wednesday	Courthouse Security & Facility Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Infrastructure Committee	9:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
September 7, 2017 Thursday	Fair Park Committee	8:00 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
September 8, 2017 Friday	Planning and Zoning Committee – Site Inspections	8:00 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson
	UW Extension Education Committee	8:30 a.m.	UW Extension 864 Collins, Rm 12, Jefferson
	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
	WI County Utility Tax Association (WCUTA)	10:30 a.m.	WCUTA 44 E Mifflin Street, Madison
September 9, 2017 Saturday	No Scheduled County Meetings		
September 10, 2017 Sunday	No Scheduled County Meetings		



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, September 5, 2017

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Ellen Haines, Russell Kutz, Marcia Bare, Carolyn Niebler Connie Stengel, Ellen Sawyers, Jeanne Tyler

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 6/6/2017
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates
9. Governance: Review Candidate for Nutrition Project Committee Vacancy
10. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
11. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
12. Presentation by Sue Torum, Dementia Care Specialist
13. Review and approve the Updated ADRC Orientation Manual
14. Review and approve updated ADRC Advisory Committee By-Laws
15. Discuss and review Transportation
16. Discuss Updates on Alzheimer’s Family & Caregiver Support Program (AFCSP)
17. Discuss Updates on National Family Caregiver Support Program (NFCSP)
18. Discuss Updates on Title 3 Housekeeping Program
19. Discuss and review Unmet Needs Data from Social Assistance Management System (SAMS)
20. Discuss and Review Adult Protective Services
21. Discuss possible future agenda items
22. Adjourn

Next scheduled meetings: October 3, 2017
 November 7, 2017
 December 5, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, September 6, 2017 at 8:30 a.m.

***Committee Members
by SCR 68.05***

*Robert F. Dehring
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Jennifer Weber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*David Zarwell
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

*Mark Miller
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from June 7, 2017 meeting.
5. Communications.
6. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
7. Courthouse Security Plan Update:
 - a) Courthouse Security Training (Capt. Wallace & Sgt. Behm).
 - b) Judges' parking area.
 - c) Discussion on internal alert system for courthouse emergencies.
8. Convene in closed session pursuant to section 19.85 (1)(d) Wis. Stats. for discussion and possible action on considering strategy for crime detection or prevention related to circuit court judge security and safety.
9. Reconvene in open session
10. Tentative future meeting dates:

December 6, 2017	8:30 a.m.
March 7, 2018	8:30 a.m.
June 6, 2018	8:30 a.m.
11. Future agenda items.
12. Adjourn.

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Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, September 6, 2017

9:00 a.m.

Committee Members

Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Gary Kutz, Laura Payne-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the August 2, 2017 Infrastructure Committee meeting minutes
8. Update on mass notification system & alert systems bids
9. Discussion and possible action on multifunctional copier replacement bids
10. Discussion and possible action on repairing or replacing sound system in the board room
11. Update on restroom remodeling
12. Financial Reports (July)
 - a. Central Services
 - b. Management Information Systems (MIS)
13. Discuss future meeting schedule. Set next meeting date (October 4, 2017)
14. Discuss potential agenda items for the Committee's next meeting
15. Possible tour of courthouse
16. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Fair Park Committee Agenda
Jefferson County

Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, September 7, 2017

Time: 8:00 am

Committee members:	Poulson, Blane (Chair)	Buchanan, Ron
	Foelker, Matthew (Vice Chair)	Hall-Kind, Debra
	Hanneman, Jennifer (Secretary)	Kutz, Russell
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of July 6, 15 & 18, 2017.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Jefferson County Health Department Presentation of Tobacco-Free Study done during the 2017 Jefferson County Fair
9. Discussion and recap of the 2017 Jefferson County Fair Operations and Open Forum
10. Discussion and possible action on Marketing Partnerships and Sponsorships
11. Review of Community Feedback
12. Review of Financial Report
13. Review of Fee Schedule
14. Review of proposed 2018 Budget
15. Review of Supervisor's Report
16. Review of Office Report
17. Discussion and possible action on future meeting schedule and agenda items
18. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:00 a.m. on the 1st Thursday of the month:

October 5, 2017

November 2, 2017

December 7, 2017

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

AGENDA JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE SITE INSPECTION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

**ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON FRIDAY, SEPTEMBER 8, 2017**

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Communications**

7. Site Inspection for Petition Presented in Public Hearing on August 17, 2017 and Subsequently Postponed: R3997A-17 – Daniel & Nancy Last: Rezone in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance to add 0.5 acre of PIN 032-0815-1544-000 (55.29 Ac) to the adjoining A-3 zoned lot on Witte Lane in the Town of Watertown.

8. Site Inspections for Petitions to be Presented in Public Hearing on September 21, 2017:

CU1929-17 – Robert Muchka: Modify conditions of CU1786-14 to allow a third storage structure, 2,800 square feet and over 15 feet in height, at W1336 County Road B, Town of Concord, on PIN 006-0716-1641-001(3.467 Acres). The property is zoned Community; this action is being taken in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

R4003A-17 – Jacob Kummrow: Rezone to create a 1.16-acre building site on **Morgan Road** in the Town of Concord from part of PIN 006-0716-1344-000 (16.222 Acres). This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4004A-17 – Lance Dopke/Dopke LLC Property: Create a 3-acre lot around the home at N8471 Witte Lane, Town of Watertown, from PIN 032-0815-2211-000 (18.106 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4005A-17 – Donald & Phyllis Vehlow Trust: Create a 1-acre building site on County Road G from part of PIN 030-0813-2421-000 (20.962 Acres), Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4006A-17 – Donald & Phyllis Vehlow Trust: Rezone to create a 2.6-acre Natural Resource zone adjacent to a proposed building site on County Road G, Town of Waterloo, from PIN 030-0813-2421-000 (20.962 Acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R3996A-17 & CU1926-17 – Tim Esser: Rezone in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance with conditional use jj. for mini-warehousing/personal storage warehousing on **Newville Road** , PIN 030-0813-2834-003 (4.297 Ac) in the Town of Waterloo.

CU1930-17 – John & Ann Adsit: Conditional use for an extensive on-site storage structure 20 feet in height in a Residential R-1 zone. The site is at W9569 Skogen Road, Town of Oakland, on PIN 022-0613-0721-030 (0.477 Acre). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

9. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



**University Extension Education Committee Agenda
Jefferson County
864 Collins Road, Room 12
Jefferson WI 53549**

DATE: Friday, September 8, 2017

TIME: 8:30 a.m.

Committee Members: Peter Hartz
John Kannard
Conor Nelan
Gregg Patrick
Lloyd Zastrow

1. Call to Order
2. Roll Call (to establish a quorum)
3. Certification of Compliance with Open Meetings Law
4. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.)
5. Approval of Agenda (for possible rearrangement)
6. Approval of University Extension Education Committee Minutes from August 14, 2017
7. Communications
8. Update, Discussion and Possible Action on the nEXT Generation Model
 - a. Discussion and Possible Action on Educator Positions
 - b. Discussion and Possible Action on 4-H Fee
9. Update on Jefferson County Farm Technology Days (July 2019)
10. Review of 2017 Departmental Budget
11. Discussion and Possible Action on 2018 Budget
12. Discussion of Monthly Agent Reports – LaVern Georgson, Bruce Jones
13. Discussion to Identify Future Agenda Topics
14. Adjourn
 - Next Scheduled Meetings: Monday, October 9, 2017; November 13

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“Enriching people with knowledge, perspective, skills and aspirations. “University of Wisconsin, U.S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday September 8th, 2017 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, September 8th, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2017
January 6
February 10
March 10
April 7
May 5
June 9
July 7
August 4
September 8
October 6
November 10
December 8

NOTE: The WRRTC's meetings are usually held at 10:00 AM on the **first Friday after the first Tuesday** of the month at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Meeting - Friday, September 8th, 2017 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft August 2017 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

5 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Treasurer's Report for August and Payment of Bills

10 minutes estimated | Update

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development

10 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

5 minutes estimated | Update

11. **WRRTC Correspondence/Communications and Administrator's Report** – Matthew Honer, Admin.

10 minutes estimated | Update

12. **Discussion of the stabilization of Bridge B-428b** – Alan Sweeney, Chair

10 minutes estimated | Update

13. **Presentation on the Economic Benefits of the Sauk County section of the Reedsburg Subdivision** – Jennifer Erickson, Sauk County UW- Extension.

14. Action Item. **Adjournment**

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

Sept 8, 2017 Board Agenda

10:30 A.M. – 1:00 P.M. (WORKING LUNCH)

CALL IN INSTRUCTIONS:

To be determined

- Call to Order – Larry Willkom
- Roll Call – Larry Willkom
- Approval of Minutes of June
- President’s Report – Larry Willkom
 - Welcome new Jefferson County Representative
- Nomination Committee Report for 2018 Officers
- Updated Contacts
- Treasurer’s Report – Supervisor Linda Sinkula
- Executive Director Report – Alice O’Connor
 - Budget update
- WCA Report – Chelsea Filbert & Dan Bahr
 - Outcome of forestry tax repeal
 - WCA update
- Speaker – To be announced
- Next Board Meeting Date
- Adjourn

Directions

44 East Mifflin Street (also known as the old AT&T building) is located on the Capitol Square at the intersection of Mifflin Street, Pickney Street and Webster Street, directly across the street from the Madison Children’s Museum. Our parking ramp is located on the side of the building but a one way street toward the capitol square means you must enter it from the outside loop on the square or go around the block.

Bring your parking sticker to be validated. You will need your ticket to get out of the ramp.

Park in the visitor slots. The ramp has no elevator to the building.

Enter the building from the back and press 6 to come to our floor. Or you can also enter from the main lobby on the square.

To enter the ramp: Dayton/Pinckney Parking Ramp, 21 E. Dayton Street from Milwaukee

I-94 W toward Madison

Take WI-30 W toward Madison

Exit for US-151 S/US-151 N/E Washington Avenue Follow US-151 S/E. Washington Avenue

Turn Right onto N. Webster Street; Turn Left onto E. Dayton Street; Parking Ramp is on the Left.

From Janesville/Beloit

I-90 W/I-39 N toward Madison

Take Exit 142A on the left for US-12 W/Us-18 W/W Beltline Hwy Take Exit 263 for John Nolen Drive

Follow signs for US-151/S Blair Street

Turn left onto E. Washington Avenue/US-151

Turn Right onto N. Webster Street; Turn Left onto E. Dayton Street; Parking Ramp is on the Left.

Take elevator to 6th floor Room 603

WCUTA 2016-2017 Officers

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